

The Cut Engagement Volunteer

Team

Visitor Services

Role Description

Working to engage visitors and customers in all areas at The Cut visitor centre to increase footfall. Helping with promotion and delivery of engagement activities.

Areas to get involved with include;

- Events and activities, helping to develop an events/engagement plan to increase footfall to the site or running activities and events.
- Engaging with visitors in the gardens, eg developing resources and displays or giving information and tours.
- Assisting with children's birthday parties or children's events and activities.

Skills and Experience

- Public engagement
- IT skills – computer use and familiarity with MS office
- Creativity and excellent eye for detail
- Organised and able to work on own initiative
- Confident, outgoing and friendly with good customer service
- Happy to carry out a variety of tasks
- Understanding of marketing communication and best practices
- Events planning

Essential / Desirable?

- Essential
- Essential
- Essential
- Essential
- Essential
- Essential
- Desirable
- Desirable

Skills Development Offered

- Events planning and public engagement
- Hospitality and customer service
- Supporting income generation for Shropshire Wildlife Trust.
- Working within a team with a variety of different roles you are welcome to get involved with.

Support Available

- Role specific training and guidance
- Friendly team environment
- Once you register as a volunteer, you will be invited to volunteer social events and training

Minimum time commitment needed

Regular volunteering weekly/fortnightly in person to keep in touch and adapt to business demands however volunteering can be flexible and some aspects can also be carried out at home.

Other information

- You will be expected to comply with our safeguarding policy and procedures and code of practice for appropriate behaviour
- Attendance at an Introduction to Volunteering session is mandatory. These take place on the 3rd Tuesday each month, 11am to mid day at our main base in Shrewsbury.
- For engagement work related to children, We have a robust application process for education roles which includes a probationary period, two references, an induction, compulsory training in Child Protection and a satisfactory DBS check (a trial session to see what is involved with the role is exempt from this). Volunteers must not apply for this role working with children if they are prohibited from working with children.

Contact

For role information: Lizzie Stuart, Centre Manager lizzies@shropshirewildlifetrust.org.uk. To apply submit your online application <https://forms.office.com/r/ah5GhqE7zG> or from our [volunteer webpage](#).